

Town of Harvard Energy Advisory Committee

BRIAN SMITH - CHAIR
 ERIC BROADBENT - VICE CHAIR
 BILL BLACKWELL
 DAVID FAY
 FORREST HODGKINS

ASSOCIATE MEMBERS: RENÉ ROY
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 PAT WENGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING

Meeting Minutes 2/23/11

Attendees: B. Smith, E. Broadbent, B. Blackwell

Action / Topic	Meeting Discussion/Status
1. Approve the previous meeting minutes.	There were no minutes to be reviewed.
Energy Retrofit Projects	
1. School Energy Project Updates	Bromfield Solar (B. Blackwell) – No change to project status. Bromfield Mech Upgrades (B. Smith) – B2Q is still trying to get the final incentives from National Grid.
2. Town Energy Project Updates	Police Station Project review. Library VSD - B2Q to contact Pete Jackson regarding adding a VSD in Volunteers Hall.
3. Plans for Future Energy Projects	None discussed.
Energy Initiatives	
4. Green Communities Grants	a. The money awarded Harvard for the GC grant is \$141,500. The total of the projects submitted is \$149,500. Therefore the Town needs to commit \$8000 to make up the difference. b. MSBA program for grants for the HES windows and boiler – An Owner Project Manager, Pinck & Co. has been selected. c. Big Belly solar trash compactor – The School Committee signed the agreement. Eric is preparing an implementation plan; goal is to install before year end. d. Police Station boiler – DOER needs a more detailed justification for the boiler replacement. Eric will find out what information they need. Brian to find out why EED did not include a boiler replacement in their audit report. Brian to obtain boiler nameplate data and review with B2Q to get their assessment on replacing the boilers.
5. Energy Reduction Plan Updates	None
6. Energy Monitoring Status	No update.
7. Other Items	a. Brian to prepare a draft description of what we need in an Energy Manager for review. b. David to provide Police Station energy usage report. Brian to invite Chief Denmark to meeting. Brian to invite Fire Chief to meeting. e. Web Site – Bill to review actions needs to transfer HEAC info to Town web site and request assistance as needed.